

## **School-based parent liaisons for Wayland SEPAC**

The Wayland SEPAC is seeking **2 parent volunteers from each school** to serve as school-based parent liaisons for the 2020-2021 academic school year.

The **primary goal** of school-based parent liaisons is to help develop the Wayland SEPAC community network within our school system.

### **What are the responsibilities?**

- Update parents at your school about the collaborative work between the Wayland SEPAC and the school system.
- Inform parents about the SEPAC's forthcoming resources, workshops and social events.
- Send an introductory email to school principal, PTO leaders and special education school coordinator/ chairperson. (A drafted letter is already completed.)
- Communicate and collaborate with school-based administration, special educators and teachers about the needs of special education students in our school community.
- Attend PTO meetings to learn about school-based events and to inform the school community about SEPAC resources, workshops and social events.
  - Shared attendance or PTO meeting follow-up are appropriate in lieu of PTO attendance.
- Attend bimonthly SEPAC meetings to communicate the needs of special education students at your school.
  - Again, shared attendance or prior correspondence are appropriate when meetings can not be attended.